



COLORADO THESPIANS

AN EDUCATIONAL THEATRE ASSOCIATION AFFILIATE

MAINSTAGE AT THE BELLCO THEATRE

SO YOU'RE INTERESTED IN TRYING TO BRING A SHOW TO THE MAIN STAGE?

HERE'S WHAT YOU NEED TO KNOW...

The following is information about the **screening process** and the **technical requirements** and limitations of the Bellco Theatre.

Screening Requirements:

In order to fulfill our contractual agreements with the Colorado Convention Center, **all shows must be screened by Saturday, November 7th**. Shows can be screened in the dress rehearsal stage, but this is not considered the best possible viewing experience for the school submitting. A set of drawings or photographs depicting the set must be submitted with the show information. Colorado Thespians is looking for the best show that will increase the entertainment and educational value of the conference experience for the individual thespians present.

Screening requests must be made at least two weeks prior to your screening date.

Schools must be registered or have initiated the registration process for the conference, prior to screening. Only schools that intend to participate in the Colorado State Thespian conference will be screened and considered for the main stage. Please note that all of the students who are working on the show at the Conference need to be registered for the Conference.

Fees:

Colorado Thespians has a leveled fee schedule depending on services requested. We will provide qualified screeners to view any of your productions during the year and provide the theatre educator with quality feedback and educational support for their program.

- **\$200 Main stage fee.** If you desire your show to be screened for the main stage at conference.
- **\$225 Feedback screening.** If you desire your show to be screened only for educational feedback by qualified screeners.
- **\$250 Non-Thespian screening fee.** If you do not have an established troupe with the International Thespian Society.

Agreement:

Any group, school or organization that desires their show to be screened agrees to all of the rules and regulations listed here.

[Adjudicator's Screening Form](#) This form will be filled out by the screener(s) who observes your show. The purpose of the form is purely educational in nature. Schools that desire to have the screening experience, but do not intend to participate in the Colorado Thespian Conference, are encouraged to apply for a feedback screening.

The Venue:

The Colorado Convention Center is a multi-purpose convention center located in downtown Denver, which has an adjustable proscenium theatre known as the Bellco Theatre.

The Bellco theatre has a seating capacity of 5,200 seats, and the average audience size for Colorado Thespians is approximately 3,000+.

Supervision

An adult director and sponsor, registered for the Conference, must be present during the entire set-up and strike time. Students will not be allowed to work on their production without the supervision of a registered adult. These adults must be listed on the screening application.

Professionalism and Etiquette

The Bellco Theatre and Colorado Convention Center is a professional venue monitored and assisted by professional theatrical technicians. Your group, school or organization is a representative of Colorado Thespians, as well as your school and school district; and therefore, a professional behavior, positive work atmosphere, and proper rehearsal etiquette are essential and expected at all times. Use of the Bellco Theatre and access to professional stage hands and equipment is a privilege, and can be an extraordinary educational experience. Keep this in mind at all times.

Thespian Technical Directors

Colorado Thespians provides a technical director for your time in the Bellco Theatre. Either Mr. James Dykstra or Mrs. Taylor Dykstra will be your contact person; they are your liaisons between your group and the staff of the Colorado Convention Center. Any and all questions regarding the Bellco Theatre and/or the convention center **must go through Mr. or Mrs. Dykstra. Do not contact the Colorado Convention Center; all communication must go through Mr. and Mrs. Dykstra. Your group can incur additional charges for violating this communication rule.**

BELLCO Technical Package:

- Adjustable Proscenium Opening: Maximum Opening 100'
- Stage depth of 48'-10"
- Height to Tension Grid 34' -7" (Attachment point at 41'-3")
- Height of Stage Floor to bottom of Teaser 25'
- 4 Sets of Legs -Adjustable
- 4 Sets of Borders - Adjustable
- 1 Mid-stage Traveler- Adjustable
- Front Teaser & Grand Curtain -Motorized
- Adjustable Stage Extension (variable pieces of 6'x8'x36" platforms into the orchestra pit)
- 2 Loading Docks which support a full semi trailer
- Carts & Dollies for Loading
- 1 Green Room available
- 4 Large Dressing Rooms available
- 48 Conventional Lighting Fixtures pre-hung - "general wash"
- 1 ETC Expression 48/96 (or connection for your own Lighting Console). Schools can also bring their own lighting console, with DMX capability
- 1 Yamaha PM5D v2 Dugan (console controlled by House Crew with output to individual console as needed).
- 10 Clear Com Head Sets & Belt Backs (DSL, DSR, USL, USR, FOH Control Position, 3 in Audience, Green Room)
- Fixed Projectors (House Left, House Right and Center Stage)
- 2 Thespian Technical Directors/Liaisons/Stage Managers

BELLCO Technical Options: (inquire for prices)

- Additional Lighting Fixtures Rental
- Cyc Rental & Cyc Lights
- Scrim Rental
- 2 Follow Spots & Operators on Head Set
- Piano
- Fixed Point Rigging Available (extra labor per hour incurred)
- Upgrade to GrandMA Light Console

BELLCO Other Information:

- All scenery must remain on your truck until your load in time and must be removed from the theatre immediately following your performance. Charges are incurred after midnight.
- Schools must provide their assigned Thespian Technical Director with a complete scale ground plan, and elevation drawings and/or pictures of the scenery at least 2 weeks prior to conference
- Schools must provide their assigned Thespian Technical Director with a Light Plot and Channel Hookup (with modification plan for the Bellco space, if required)

- Specials should be limited. You will not be able to recreate your entire lighting design.
- Students are not permitted to work above the stage, in the catwalks, tension grid or spotlight booths
- Schools must provide their own gel cut to fit Bellco instrumentation
- Schools are encouraged to bring their own Sound Console, and microphones etc.
(If schools wish to rent sound equipment, please contact Colorado Thespians for the approved vendor list.)
- Schools have access to 1 multi-purpose room where food and water is allowed
- Backstage to House access available on both sides (about a 1 minute walk)
- Painting is not allowed on the stage area. Emergency touch ups with drop cloth are available in loading dock.
- Nothing may be fixed into the stage floor
- Some sandbags/stage weights may be available. Plan to bring your own.
- If quick change is required, schools must provide their own private partitions to set up backstage to ensure safety and privacy of students
- Contact Colorado Thespian Technical Directors for the floor plan of the Bellco Theatre, or access that information online.

Damages

Each school is responsible for listening to and working with the union house technicians and the Colorado Thespian Technical Directors. Any damages to the facility and/or equipment will be the sole responsibility of the school presenting. Colorado Thespians is not responsible for damage to the facility caused by groups, schools or organizations, damages will be billed back to the responsible parties. Colorado Thespians is not responsible for any damages to any personal/school equipment brought into the Bellco

TENTATIVE LOAD-IN SCHEDULE: (confirm with your Thespian Technical Director)

Thursday:

8:00 a.m.: Load-in, set-up, light focus, and rehearsal

1:00 p.m.: Lunch Break

2:15 p.m.: Jr. Thespian Performance

4:30 p.m.: Dinner Break

5:30 p.m.: Rehearsal for Opening Acts

7:00 p.m.: Theatre opens for seating

8:00 p.m.: Opening Ceremonies

9:00 p.m.: Main Stage Performance

11:00 p.m.: Strike

Friday:

9:00 a.m.: Load-in, set-up, light focus, lunch & rehearsal

3:00 p.m.: Dinner Break
(School must return to BELLCO no later than 5:45pm)

6:45 p.m.: Theatre opens for seating

7:30 p.m.: Main Stage Performance

11:00 p.m.: Strike

Please be advised that your school should be prepared and organized for all aspects of the load-in, set-up, and rehearsal, time, so that you can maximize your ability to mount a successful show.

Strike

Strike takes place immediately after the performance. Cast, crew and all Main Stage equipment must be out of the theatre and completely loaded by midnight. Additional charges can be charged to schools that do not vacate the building by midnight or fully strike and clean up the facilities.